

ROCKFORD ILLINOIS STAKE **EMERGENCY PREPARATION AND RESPONSE PLAN**

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Reviewed 7/2017 by Michael Goodwin

[The emergency preparation and response plan for the Rockford Illinois Stake is based on principles set forth in “Providing in the Lord’s Way: A Leader’s Guide to Welfare” and its supplement “Church Welfare Resources”, pages 14 through 17. All preparation and response will be carried out through the existing Church organization.]

https://www.lds.org/bc/content/shared/content/english/pdf/welfare/providing-in-the-lords-way-Oct90_eng.pdf

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The emergency preparation and response plan for the Rockford Illinois Stake is based on principles set forth in Stake and Ward Emergency Planning Guide, 2015. All preparation and response will be carried out through the existing Church organization.]

https://providentliving.lds.org/bc/providentliving/content/emergency%20response/PD10052395_000%20Emergency%20Response%20Guide%5B1%5D.pdf

A - PURPOSE:

The Purpose of the Stake Emergency Preparation and Response Plan is to:

- 1 — Define unit plan information needed to determine the level of emergency preparedness within the Stake.
- 2 — Support and encourage participation in Emergency Preparedness planning in each unit.
- 3 — Define Stake involvement in an emergency with regard to Priesthood Leadership, information and resources within the Stake, coordinate support efforts and communication with Regional Authorities and the Area Presidency.

Potential Emergencies:

Fire	Tornados	High Wind
Flooding	Earthquakes	Water shortage/contamination
Winter Storms	Heat Waves	Riots
Technical Incident	Thunder Storms	Strikes
Terrorism	Nuclear Power Plant Accident	
Energy Shortage	Food Shortage	

The high councilor will receive from the unit to which he is assigned, a copy of the recently reviewed unit preparedness and response plan. This will be received annually at their Ward Conference. The high counselor will present a copy of the unit plan to the stake high councilor over welfare.

B - Contents of the Unit plan should include:

Identification of goals and activities that encourage members to acquire a year's supply of food, clothing, and, where possible fuel. The plan should also help members to prepare for unexpected emergencies.

- 1 - An updated unit directory and map showing the location of each family.
- 2 - A list of assignments for families that may need assistance during an emergency.
- 3 - A resource list of those in the unit with special skills and/or equipment that could be used in an emergency.
- 4 - The communication plan that will be used to communicate within the unit and to the stake when telephones are not working.
- 5 - Amateur Radio operators, call signs, license class, equipment, expiration dates and capabilities
- 6 - The method to be used to inform less active and non—members of the unit's emergency response plan.

The stake welfare committee will review unit plans annually at the first Stake Welfare Council meeting after July 1, assuming all ward conferences are front loaded at the beginning of the year and have ended by this time.

C - The committee will:

- 1 - Verify that the unit emergency communication plans and the stake emergency communication plan are compatible.
- 2 - Identify resources available to the stake to prevent and relieve emotional trauma from the unit plans.
- 3 - Evaluate the strength of relationships between units and local agencies, e.g. the American Red Cross (ARC) and the Emergency Services and Disaster Agency (ESDA) of their appropriate county. This value will be derived from the unit plans that identify the members with emergency response training.

D - RESPONDING TO EMERGENCIES

When the Bishop or Branch President declares an emergency for his unit he will contact the Stake President and provide the following information:

1. What happened?
2. When did it happen?
3. How many people were effected or injured?
4. What assistance is needed?
5. How many workers are needed?
6. What type of skills are required?
7. Best way to keep in contact?
8. Where to meet?
9. Any other additional information?

As a reminder to the leadership, each unit will have forms provided that request this information

Upon notification by a member of the stake presidency or a delegate of the presidency of an emergency in the locality of one of the Rockford Illinois Stake units, the stake emergency communication specialist will establish telephone communications to the unit, If contact is not possible, pre-determined radio frequencies will be monitored for Church emergency communications by the stake emergency communications specialist.

When an emergency occurs within a Unit, the Bishopric or a designee will direct the unit response.

E - STAKE EMERGENCY COMMUNICATION PLAN

If the phone system is working:
Contact in descending order:

- | Name/Position | phone | email |
|------------------------------------|-------|---------------------|
| ▪ President Marc Stewart | | Cell: |
| ▪ Stake President's Office | | 815-332-7768 |
| ▪ President Brian Webb | | Cell: |
| ▪ President Daniel McConkie | | Cell: |
| ▪ HC Mark Hobbs, Welfare | | Cell: |

If the phone system is not working: The Bishopric may choose to use the following in order to complete communications or to make contact for needed assistance:

Runners: The Bishopric will designate runners if necessary

- Send at least 2 priesthood holders with the message, in writing, to the location that will be specified, driving conditions permitting.
- Amateur (HAM) radio

The regional emergency communication specialist is:

The stake emergency communication specialist is:

The following radio frequencies will be monitored on the hour for a 10 minute period to initiate contact.

Amateur Radio 2 Meter Band: **146.520 MHz**, the National Calling Frequency. After contact is established, the communication will be moved to another, less used frequency.

A test call will be made to the Indianapolis Central Bishops' Storehouse to verify telephone communication capability.

Chicago Regional Bishop's Storehouse

Manager: _____

Storehouse number: **630-369-1379???**

Storehouse Emergency Communications Specialist is: _____

Chicago Region Ham Radio Communicator: _____

Bishops' Central Storehouse (Denver-Aurora) _____

Indianapolis Central Bishops' Storehouse

Manager: _____

The telephone number is Cell: _____

Home Storage Center Region Coordinator: _____

All members are encouraged to take direction from civil authorities during emergencies. After ensuring that family members are able to care for themselves, unit and stake welfare committee members should convene to:

- 1 - Determine an initial course of action based on any direction from civil authorities.
- 2 - Define overall responsibilities making sure that key priesthood leaders are available to minister to the people and that others, as assigned, focus on the physical arrangements needed at the time.
- 3 - Make an initial assessment of the condition of families.
- 4 - Set the time and method for follow-up communications to the Stake.

F - Unit Level

The priority of response should be:

1. Assist those who are injured or in danger.
2. Account for all families, assisting them to reunite as soon as possible.
3. Arrange for shelter and other selected services - keeping people as close to their property as possible in the homes of relatives, friends, and neighbors before sending them to public shelters or establishing a shelter in a Church meetinghouse.
4. Assess damage to Church property and take steps to protect it as necessary.
5. Review damage to homes and determine ways neighbors can assist one another and make suggestions to this end.
6. If necessary establish a shelter. A Church meeting house may be used as an emergency shelter with the approval of the Area Presidency. If any non Church agency requests the use of the meetinghouse, care should be taken to ensure appropriate control of the building by priesthood leaders.

The Chairman of the Regional Welfare Committee or Stake President or Bishop secures approval of the Area Presidency to use a Church meetinghouse as an emergency shelter. First contact should be any member of the Stake Presidency.

G – Stake Level

The following are the calling lines which have been recommended should a stake in our region experience a disaster or emergency welfare situation. There are three separate lines of communication that have been recommended and your stake should communicate with each one:

1. Priesthood Line

A. Stake President

In the event of a single stake major emergency, the stake president will want to communicate with his line and staff leaders, including:

Line:

- a. Area Seventy Contact: Cell:
- b. President of Seventy Supervisor Cell: _____

B. Staff

Chicago Region Welfare Specialist Cell: _____

2. Church Welfare Services Line

Bishop's Storehouse

This is the **“temporal communications line”**, meaning that coordination of **temporal resources occurs via this line**. This may be the only line of communication if conventional lines of communication are disrupted.

Therefore, **inform the storehouse of your emergency** conditions and/or to request emergency resources.

1. Chicago Region Bishop's Storehouse (630) 369-1379

2. Manager- Cell: _____

3. Storehouse Emergency Communications Specialist Cell: _____

4. If telephone communication is impossible, the “storehouse emergency communication system” can be accessed via amateur “ham” radio. Stakes should have the ability to contact the storehouse via amateur radio in order to inform them of emergency conditions and/or to request emergency services. (Identify distance, frequency, mode (AM, FM, SSB, CW, etc.) and repeater usage.)

LDS Family Services (Notify only if their particular expertise is needed).

1. Contact: cell:

LDS Family Services Director - Cell: _____

Agency Practitioner - Contact: Cell: _____

3.

Chicago Region Welfare Committee Line

In the event of a multiple stake emergency/disaster, the Chicago Region Welfare Committee may be the coordinating body. Brother Crenshaw and Brother Humphries often act as facilitators and coordinators for Church Welfare Services and the ecclesiastical leaders.

- a. Chicago Region Welfare Committee Chairman : _____
- b. Chicago Region Welfare Specialist : _____
- c. Area Welfare Manager: _____
- d. Director of Temporal Affairs : _____